

## Tell us who matters – lump sum payment

Please complete in BLOCK CAPITALS and return to the Pensions Team, Diageo plc, Edinburgh Park, 5 Lochside Way, Edinburgh, EH12 9DT. Where text is marked \* please delete as appropriate. If you have any questions about this form please contact the Pensions Team on 0131 519 2100.

|   |                   |
|---|-------------------|
| Title: Mr/Mrs/Ms/Miss/Other:  | Sex: Male/Female* |
| First name (s):   | Surname:          |
| Pension number:   | NI number:        |
| Home address  |                   |
| Postcode:   |                   |
| Date of birth:  |                   |
| Marital status: Single/Married or in a Civil Partnership/Divorced/Legally separated/Widowed |                   |

|   |                |
|---|----------------|
| If I die, I would like the Trustee of the Diageo Pension Scheme (the "Trustee") to exercise their discretion under the rules of the Scheme and distribute any lump sum payable to the following person(s) in the proportions shown: |                |
| Full name:  | Full name:     |
| Relationship:   | Relationship:  |
| Date of birth:  | Date of birth: |
| % of benefit:   | % of benefit:  |
| Address   | Address        |
| Postcode:   | Postcode:      |
| Full name:  | Full name:     |
| Relationship:   | Relationship:  |
| Date of birth:  | Date of birth: |
| % of benefit:   | % of benefit:  |
| Address:  | Address:       |
| Postcode:   | Postcode:      |
| <b>The total % of the benefits must equal 100%</b>  |                |

|   |
|---|
| If you have any special instructions, please write them here: |
|---|

I confirm that the details I have given are correct and acknowledge that my personal information will be processed by the Trustee for purposes including the administration of the Scheme and payment of benefits under it. By signing this form, I consent to the use of any sensitive personal information (for example, my marital status) that I provide for the purposes set out above.

I understand that I may withdraw consent given in this form at any time by contacting the Trustee using the contact details set out above.

I also confirm that I have the authority to share any personal information I provide to the Trustee relating to my beneficiaries.

Further details about the way the Trustee uses any personal information you provide can be found at [www.mydiageopension.com/scheme/diageo-pension-scheme](http://www.mydiageopension.com/scheme/diageo-pension-scheme)

Signature:

Date:

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Important notes

A lump sum death benefit will normally be paid if you die:

- In service as an active member
- Within 5 years after starting to receive a pension, or
- With a deferred pension that has not started to be paid

As the trustee has absolute discretion over who receives the lump sum payment, such payment is normally exempt from Inheritance Tax. You can find out more about Inheritance Tax by contacting your local Inland Revenue office or by visiting their web site at [www.hmrc.gov.uk/inheritancetax](http://www.hmrc.gov.uk/inheritancetax)

The Trustee will normally pay the lump sum to one or more beneficiaries, as defined under the Scheme rules. Beneficiaries can include any person nominated by you to the Trustee using this form – this will ensure the Trustee take account of your wishes following your death. In some cases, the Trustee may insist that payments be directed to the other Trustees (e.g. a discretionary trust for the benefit of a child).

Normally there is no difficulty in identifying the beneficiaries to whom the lump sum is to be paid and payment is usually made shortly after your death. However, if the Trustee cannot pay the benefit within two years of your death, it will transfer the benefit to a separate account outside the Scheme, to be paid as soon as possible afterwards.

Please note that no benefit will be paid in any circumstances if there are no surviving beneficiaries when you die.